



STATE OF NEW JERSEY
PUBLIC EMPLOYMENT RELATIONS COMMISSION
PO Box 429
TRENTON, NEW JERSEY 08625-0429

For Courier Delivery
495 West State St.
Trenton, NJ 08618

CLARIFICATION OF UNIT PETITION

Complete Sections 1 through 5. Please type or clearly print. See instructions on back.	DO NOT WRITE IN THIS SPACE	
	DOCKET NO.	
DATE FILED:		

1. PUBLIC EMPLOYER

Full Name:		County:
Address of Employer (Street and Number, City, State and Zip Code):	Name and Title of Representative to Contact:	Telephone No.
Attorney/Consultant Representing Public Employer (if any):	Attorney/Consultant Address (Street and Number, City, State and Zip Code):	Telephone No.

2. MAJORITY ORGANIZATION

Full Name:		
Address of Majority Organization (Street and Number, City, State and Zip Code):	Name and Title of Representative to Contact:	Telephone No.
Attorney/Consultant Representing Majority Organization (if any):	Attorney/Consultant Address (Street and Number, City, State and Zip Code):	Telephone No.

3. EMPLOYEE ORGANIZATION(S) OTHER THAN THE CURRENT MAJORITY ORGANIZATION WHICH MAY HAVE AN INTEREST IN THIS PETITION (Attach additional sheets if necessary)

Organization Name:	Organization Address (Street and Number, City, State and Zip Code):
Person to Contact and Title:	Telephone No.

4. COLLECTIVE NEGOTIATIONS UNIT

Included:

Excluded:

Expiration date of current contract, if any: _____ Approximate number of employees in unit: _____

Titles/Positions to be <input type="checkbox"/> included <input type="checkbox"/> excluded (check one):	Number of employees: _____
Reasons for the proposed clarification of unit:	

5. CERTIFICATION

Name of Petitioner: _____

I declare that I have read the above petition and that the information is true to the best of my knowledge and belief.

By _____ Date: _____
(Signature of Authorized Representative) (Title)

**INSTRUCTIONS FOR FILING A
CLARIFICATION OF UNIT PETITION**

1. The purpose of filing this petition is to seek clarification of the composition of an existing collective negotiations unit. ONLY the exclusive representative (majority organization) or the public employer of the unit in which clarification is sought may file a petition.
2. Type or clearly print all required information. Fill in all sections of the petition. Failure to provide all information required by N.J.A.C. 19:11-1.5 may delay processing of the petition. If you believe that a section of the petition does not apply to your situation, mark the section "N/A" or "none." If you need more space to complete any section, attach additional sheets and number them accordingly.
3. List and explain fully the reasons for the proposed clarification which may include:
 - a) Changed circumstances
 - b) Creation of a new position or title
 - c) Newly created negotiations unit
 - d) New operation or facility
 - e) Statutory exclusions
 - f) Any other reasons why you believe this petition is appropriate
4. Failure to state the reasons in support of this petition will result in its dismissal.
5. Sign the petition. Submit the original and four 4 copies to:

For Regular Mail:

**Director of Representation
Public Employment Relations Commission
PO Box 429
Trenton, New Jersey 08625-0429**

For Courier Delivery:

**495 West State Street
Trenton, New Jersey 08618**